

WillCounty

Summer Internship Program

Organization Name	Northern Builders, Inc.
Industry	General Contracting / Real Estate Development
Internship Title	Construction Intern
Hours per Week	40
Rate of Pay	18.00
Start/End Dates	6/3/23 - 8/20/23 (This can be flexible)

About Company

Northern Builders, Inc. is a leading full-service development and construction firm. Founded in 1927, Northern Builders, Inc. remains one of Chicago's largest and oldest privately-owned real estate development and construction companies.

Position Description

Northern Builders is seeking qualified college students who wish to gain valuable first-hand construction and business experience.

An eligible candidate is currently enrolled in a college degree program, entering their junior or senior year, with a concentration in Construction Management (or a comparable area of study). Candidate must have strong communication skills.

General Responsibilities:

Successful candidates can expect direct exposure to the construction industry through the following:

- Reviewing and understanding of construction -- Gaining knowledge of construction equipment - Participation in pre-construction coordination
- Assisting in the soliciting of subcontractor's bids
- Assisting with preparation of contracts, purchase orders and change orders
- Assisting with project scheduling
- Participation in on-site coordination meetings
- Communicating and coordinating with various trades
- Assembling, reviewing and transmitting of project closeout information
- Assisting project engineers, project managers and site-superintendents with daily duties as needed

Knowledge, Skills, Abilities/Interests Desired

Construction management. Architecture or Civil Engineering.

Physical Demand of Position Time spent between the office and in the field (supervision).

Documents Required

Resume

Cover Letter

Driver's License

Business Contact Cory Kromm

Title	Vice President of Real Estate
Contact Number	(847) 678-5060
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