

WillCounty

Summer Internship Program

Organization Name	Greater Joliet Area YMCA
Industry	Non-profit, Education and Community Services
Internship Title	Childcare Intern
Hours per Week	20-28
Rate of Pay	14.50
Start/End Dates	5/20/23-8/9/23

About Company

The Y is a powerful association of people from all walks of life joined together by a shared passion: to strengthen the foundations of community. One of the area's leading nonprofits, the Y is strengthening our community through Youth Development, Healthy Living and Social Responsibility. The Greater Joliet Area YMCA has been serving families—regardless of age, income or background—from throughout Will County and its surrounding areas since 1926. The Y brings families closer together, encourages good health, and fosters connections through fitness, sports, fun and shared interests.

Position Description

Seeking dynamic and committed intern to assist in the program preparation, development and implementation for our Childcare programs. Intern will assist in the planning and implementation of a quality program that promotes our YMCA values and that builds life skills of children and youth. Intern will help plan, implement and supervise group activities with children and youth and assure that all activities and events are reflective of the YMCA's mission and commitment to developing human beings with character values including Caring, Honesty, Respect and Responsibility.

ESSENTIAL FUNCTIONS:

1. Helps plan, implement and supervise group activities according to the goals and plans of the Greater Joliet Area YMCA.
2. Participates in weekly collaboration with supervisor.
3. Supervises a group of children up to 15 children ranging from 5-14 years of age and ensure participation in safe activities at all times.
4. Self-motivated to plan and implement program activities that are culturally relevant, developmentally appropriate and consistent with YMCA values. Activities include, but are not limited to, field trips, arts and crafts, swimming, nature walks, indoor/outdoor games and general recreation.
5. Actively participates in and assists with creation of programming curriculum.
6. Adheres to program standards including safety, risk management and cleanliness standards.
7. Attends staff meetings and trainings as appropriate.
8. Creates supply lists and assist with making orders to ensure the childcare program has all necessary provisions.
9. Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergencies.
10. Maintains a positive attitude and demonstrates the qualities of a role model for the children to emulate.

11. Assist with the daily set up and clean-up of activity area, craft projects and snack.
12. Maintains effective communication and positive relations with parents and other staff. Models relationship-building skills in all interactions.
13. Models healthy eating behaviors and active participation in accordance with Healthy Eating and Physical Activity (HEPA) Standards.
14. Becomes trained in the Northern Illinois Food bank program to assist with healthy eating initiatives and snack distribution.
15. Accepts other duties as deemed appropriate within scope of position.

QUALIFICATIONS:

1. At least 16 years of age.
2. Previous experience working with children preferable.
3. CPR, First Aid, AED certifications and Child Abuse Prevention training required within 30 days of hire.
4. Previous experience with diverse populations preferred.

Knowledge, Skills, Abilities/Interests Desired

- Interests in child education and/or community services
- Ability to plan, lead and participate in a range of activities in a variety of outdoor/indoor settings

Physical Demand of Position Ability to plan, lead and participate in a range of activities in a variety of outdoor/indoor settings.

Documents Required [Resume](#)

Business Contact Mark Williams

Title Recruitment and Engagement Specialist

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