

WillCounty

Summer Internship Program

Organization Name	Joliet Public Library
Industry	Government
Internship Title	Digital Media Studio Summer Intern
Hours per Week	20 hours a week
Rate of Pay	\$14.00 an hour
Start/End Dates	June 3 - August 2, 2023

About Company

Public Library

Position Description

The Joliet Public Library is looking for a local high school student (at least 16 years old) to work with our talented staff this summer in the Digital Media Studio.

Knowledge, Skills, Abilities/Interests Desired

Candidates interested in pursuing a career in the audiovisual profession are encouraged to apply. Creativity and flexibility is a must. Knowledge of the Spanish language is a plus!

Physical Demand of Position

Work is performed in a public library setting with minimal exposure to health or safety hazards. The Digital Media Studio staff does work with a 3D printer, a t-shirt printer, and a number of other mechanical devices. Substantial time is spent working at a desk or on a computer. This work typically requires the following physical activities: sitting, walking, bending, stooping, and reaching above shoulder height, finger dexterity, repetitive motions, talking, hearing and visual acuity. May have to lift files, supplies, furniture or fixtures on occasion. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Documents Required

Letter of Interest

Business Contact

Josh Phillips

Title

Manager of the Digital Media Studio

Contact Number

(815) 846-3108

E-mail

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